**Logo, company name

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**COSMETIC PRODUCT SAFETY REPORT**

**Conforming to:**

**Regulation (EC) No. 1223/2009 of the European Parliament and of the Council of 30 November 2009 and SCHEDULE 34 OF THE PRODUCT SAFETY AND METROLOGY ETC. (AMENDMENT ETC.) (EU EXIT) REGULATIONS 2019**

**By:**

**MAF Cosmetic Consultants, on behalf of the named manufacturer below.**

Thank you for choosing **MAF Cosmetic Consultants** to carry out your cosmetic product safety report. We offer a fast, reliable, and cost-effective service to ensure that your quality product hits the market as soon as possible.

A CPSR from **MAF Cosmetic Consultants** allows you to legally sell your product in the UK, and any of the EU member states.

To complete your assessment as quick as possible, we need some information from you:

* **Material Safety Data Sheet (MSDS):** we need this for all of your ingredients. This document can be obtained from your supplier. (*Certain ingredients like plant-derived oils, butters and food-grade items do not need an MSDS/SDS. If unsure, please email to check).*
* **Certificate of Analysis (CoA):** This can be obtained from the supplier of your ingredients and contains information vital for us to carry out our analysis. We need this for essential oils, mica/colourants, clays and CBD isolate.
* **If using a melt & pour (M&P) base, or any other pre-prepared cosmetic base:** we need the INCI % banding list. This is provided by the supplier of the product and tells us how much of each ingredient is included in the base.
* **List of ingredients:** this is probably the most important information we need from you! You must provide the full list of ingredients you have used, including the ‘scientific name’ and the amount of each ingredient used in your product. **We need the INCI or CAS name/number for each ingredient.**
* **Fragrance/perfume:** please provide us with the MSDS and IFRA statement for any fragrance or perfume you use. This enables us to ensure that the fragrances are included in safe amounts.
* **Packaging information:** we need to know what material you are using to make your packaging; please provide this information.

**This form allows you to submit one formulation, with 5 variants (in total). Your base must include no more than 10 ingredients and each variant must not include more than 5 ingredients (per variant). You may not significantly alter the base formulation in a variant – e.g., if you are making a body butter with 60% cocoa butter in the base, you cannot change this for 30% shea butter and 30% stearic acid in one of your formulations. If you base is significantly altered, it may require a new assessment. You can use the variants to alter the fragrance, colour, flavour etc. of your product, or to include an active or additive (e.g., Retinol etc.).**

**If you include more than 10 ingredients in your base and / or more than 5 in one or more of your variants an additional ingredient fee of £25 will apply.**

|  |  |
| --- | --- |
| ABOUT YOU / YOUR BUSINESS | |
| RESPONSIBLE PERSON: |  |
| BUSINESS NAME: |  |
| ADDRESS |  |
| ADDRESS OF BUSINESS (IF DIFFERENT): |  |
| PHONE NUMBER: |  |
| EMAIL: |  |

|  |  |
| --- | --- |
| GENERAL PRODUCT INFORMATION | |
| PRODUCT NAME: |  |
| PRODUCT TYPE (E.G., SOAP / BATH BOMB / MOISTURISER / MAKE-UP / BODY SCRUB ): |  |
| INTENDED USE OF PRODUCT: |  |
| AREA OF EXPOSURE (FACE / BODY / HAND / FOOT / HAIR) *More than one may attract an additional fee.* |  |
| ARE YOU INCLUDING A VARIANT? (YES/NO): |  |
| PACKAGING MATERIAL: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **BASE RECIPE** | | | | |
| **ITEM** | **INGREDIENT NAME** | **INCI/CAS NAME/NUMBER AND/OR CI NUMBER (FOR COLOURANTS)** | **AMOUNT (grams or millilitres only)** | **SUPPLIER NAME** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** |  |  |  |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |
| **9** |  |  |  |  |
| **10** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **VARIANT 1 FORMULATION (*to include the items listed in the base formulation)*** | | | | |
| **ITEM** | **INGREDIENT NAME** | **INCI/CAS NAME/NUMBER AND/OR CI NUMBER (FOR COLOURANTS)** | **AMOUNT (grams or millilitres only)** | **SUPPLIER NAME** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **VARIANT 2 FORMULATION (*to include the items listed in the base formulation)*** | | | | |
| **ITEM** | **INGREDIENT NAME** | **INCI/CAS NAME/NUMBER AND/OR CI NUMBER (FOR COLOURANTS)** | **AMOUNT (grams or millilitres only)** | **SUPPLIER NAME** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |

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| --- | --- | --- | --- | --- |
| **VARIANT 3 FORMULATION (*to include the items listed in the base formulation)*** | | | | |
| **ITEM** | **INGREDIENT NAME** | **INCI/CAS NAME/NUMBER AND/OR CI NUMBER (FOR COLOURANTS)** | **AMOUNT (grams or millilitres only)** | **SUPPLIER NAME** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **VARIANT 4 FORMULATION (*to include the items listed in the base formulation)*** | | | | |
| **ITEM** | **INGREDIENT NAME** | **INCI/CAS NAME/NUMBER AND/OR CI NUMBER (FOR COLOURANTS)** | **AMOUNT (grams or millilitres only)** | **SUPPLIER NAME** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |

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| --- | --- | --- | --- | --- |
| **VARIANT 5 FORMULATION (*to include the items listed in the base formulation)*** | | | | |
| **ITEM** | **INGREDIENT NAME** | **INCI/CAS NAME/NUMBER AND/OR CI NUMBER (FOR COLOURANTS)** | **AMOUNT (grams or millilitres only)** | **SUPPLIER NAME** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |

**IMPORTANT (T&C)**: The above recipe is the final recipe we will use to carry out your safety analysis (unless we require you to make any changes to enable us to complete the assessment). Please ensure that this form is complete, error free and accurately describes the product we are assessing. Any changes you have to make after submitting the form may be subject to an additional admin fee (£25), as changes to the formulation may mean we have to re-do certain aspects of the assessment.

We will not accept any responsibility for, or liability resulting from any errors or omissions. It is crucial this form is accurate – if you are unsure of anything, contact **MAF Cosmetic Consultants** before submitting your form.

A single area of exposure is included with the assessment (e.g., Hand, Face, Foot, Hair, Beard, Whole Body). If you want your product to include more than one area of exposure (e.g., a hair and body oil) an additional exposure fee of £25 will apply.